



REPUBLIC OF KENYA



Kenya Industrial Property Institute.

KENYA INDUSTRIAL PROPERTY INSTITUTE

TENDER NOTICE

1. Kenya Industrial Property Institute referred to as Public Entity invites sealed tenders for Goods, Works, Services and Registration of Suppliers for the financial Year 2024-2026.
2. Tendering will be conducted under open National competitive method using a standardized tender document. Tendering is open to all qualified and interested Tenderers
3. Details of these tenders can be accessed through PPIP Portal (**Public Procurement Portal www.tender.go.ke**) or KIPI Website **www.kipi.go.ke** **free of Charge**. Tenderers who download the tender document must forward their particulars immediately to **procurement@kipi.go.ke** to facilitate any further clarification or addendum.
4. Alternatively ,eligible Bidders may obtain a complete set of tender documents upon payment of a non- refundable fees of **kshs 1000.00** in cash or Banker's Cheque, addressed to **The Managing Director Kenya Industrial Property Institute , P O Box 51648 – 00200 Nairobi**, upon inspection of the Tender Documents during office working hours **8.00 am to 5.00 pm**
5. The Tender shall chronologically serialize all pages of the tender documents submitted.
6. Completed Tender documents in plain sealed envelopes clearly indicating the tender number and Item description should be addressed to:-

**Managing Director
Kenya Industrial Property Institute
P O Box 51648 – 00200
NAIROBI**

And should be placed in the Tender Box at the Institute Reception, **not later than 10:00 a.m.** on the Closing Date **Tuesday 28th May 2024.**

The tenders will be opened in **KIPI Training Room at 10.15 a.m.** in the Presence of tenderers or representatives, who may wish to attend.

7. **Electronic Tenders will not be permitted and Late tenders will be rejected.**